



# Member Handbook

Time for **Family**  
Time for **Work**  
Time for **Community**



**Rotary**

Time to make  
**A DIFFERENCE**  
Time for **Rotary**

PO Box 115  
Edmonds, WA 98020

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## **Welcome to Rotary**

The members of the Rotary Club of Edmonds are willing to work together to make a difference in our community and around the world. As a new member you have many opportunities. We look forward to your fresh ideas and encourage your active participation.

This handbook will help orient you to our club's standard practices and help you become better acquainted with the history and overall mission of Rotary International.

## **The Purpose of Rotary**

Rotary is an organization of business and professional persons united worldwide who provide humanitarian service, encourage high ethical standards in all vocations and help build goodwill and peace in the world.

## **Mission**

We provide service to others, promote integrity, and advance world understanding, goodwill, and peace through our fellowship of business, professional, and community leaders.

## **Service above Self**

The motto of Rotary is "service above self". Service is what Rotary is all about. That is why the word service is first in our motto. The phrase "above self" means exactly that: Rotarians put service ahead of their own interests.

Although Rotary was originally founded to help professionals improve their respective businesses it has evolved into a service organization where active and retired business persons, academics, nonprofit leaders, and creative arts patrons strive to find effective ways to improve the quality of life for those in need. As a Rotarian, you will experience the pleasure of working for the good of our community and the world.

## **The Four Way Test**

The Four Way Test was developed by Herbert Taylor in 1932 as an operating standard in his company to inspire honesty and integrity. It was adopted by Rotary in 1943. Taylor was a member of the Rotary Club of Chicago at that time, and later became president of Rotary International in 1954.

It says... Of the things we think, say, or do:

- Is it the truth?
- Is it fair to all concerned?
- Will it build goodwill and better friendships?
- Will it be beneficial to all concerned?

If we abide by this test in our personal lives and in our chosen vocation, we will be well on the way to leading productive lives that are sensitive to the needs and feelings of others. You are now a member of an organization that is attempting every day to raise the standards of conduct between human beings. We are serious about this code and enlist your support in this effort.

### **Seven Areas of Focus**

Rotary is dedicated to seven areas of focus to build international relationships, improve lives, and create a better world to support our peace efforts and end polio forever.

- Peace and conflict prevention/resolution.
- Disease prevention and treatment.
- Water and sanitation.
- Maternal and child health.
- Basic education and literacy.
- Economic and community development.
- Supporting the Environment

For more information visit [rotary.org](http://rotary.org) >Our Causes

### **Club Website**

The club's website is [edmondsrotary.com](http://edmondsrotary.com)

The site has information that is available to the public as well as protected sections that are available to current members only. Member directory information is only available in the secured section. If you have trouble accessing this section of the site, contact the Club Secretary. He/she should be able to provide you with your initial username and password.

Find us on facebook also, search for Edmonds Rotary.

## **History of the Rotary Club of Edmonds**

The Rotary Club of Edmonds was chartered in 1951. During our early years we met in the basement of Edmonds National Bank of Commerce. Years later we met at the Edmonds Yacht Club. Between 1984 and 2006 the club met in several town restaurants. After which the club relocated to the (now defunct) Edmonds Conference Center at 4<sup>th</sup> and Bell in downtown Edmonds. When the Center was sold to a local church, we moved our meetings back to local restaurants.

In 1965 the Evergreen State Fair asked us to put together a booth to sell corn on the cob at the fair in Monroe. For thirty years this was one of our annual fundraising projects. It was messy but fun. As a result, our club was responsible for resurfacing the old junior high playfield and assisting in the purchase of the original Medic 7 van for the city.

Other examples of fundraising efforts abound. In 1991 the Port of Edmonds asked us to take over responsibility for organizing and hosting the Edmonds Waterfront Festival at the Marina. It had grown to become our major revenue producer until 2019 when the Board decided that steadily declining profits versus the risk associated with managing a three-day festival no longer made it a worthwhile endeavor.

Over the years, our club has supported hundreds of local, state, and international programs. Locally, for example, we have given over \$100,000 in cash scholarships to local high school seniors and regularly contribute time and money to organizations such as Clothes for Kids, Kinds-in-Transition, The Edmonds Food Bank and Edmonds Center for the Arts to name a few.

The YWCA and Rick Steves (local travel guru) remodeled and opened a 24-unit apartment complex designed to house and help re-habilitate families with children who are getting a second chance. Our club selected Trinity Place for its Centennial Service Project and continues to support the mission. The unit is proudly called Trinity Place in honor of the three parties responsible for its existence.

In February 2019, Edmonds Rotary committed to an International Literacy Project, known as Bridge to Success. In Rural Gambia, science labs are scarce, even though completion of science education is a requirement for higher learning. The scope of the project is to build a 3-classroom science lab at the existing school, Niani Senior Secondary School, in Wassu. We are still in the funding stage of this project and appreciate any support.

The first club organized Oktoberfest was held in September of 2019 and will continue to thrive as our club's largest annual fundraiser.

## Past Presidents

### Term

1951 / 52 John W. Goddard  
1952 / 53 Phil Smart  
1953 / 54 Terry Ward  
1954 / 55 John Pierce  
1955 / 56 Harry Fredericksen  
1956 / 57 Larry Neumeyer  
1957 / 58 John Porter  
1958 / 59 Harold A. Bucklin  
1959 / 60 Al Christensen  
1960 / 61 Albert Culverwell  
1961 / 62 Russell Graves  
1962 / 63 John Whitaker  
1963 / 64 Gerry Calstrom  
1964 / 65 Larry Hoover  
1965 / 66 Oscar Magnuson  
1966 / 67 George W. Fischer  
1967 / 68 William C. Bell  
1968 / 69 Hartford Barnes  
1969 / 70 Frank W. Moffett  
1970 / 71 William Phillips  
1971 / 72 Roy Stringer  
1972 / 73 Roy Burns  
1973 / 74 Jack Cooper  
1974 / 75 John Macleod  
1975 / 76 Richard Cole  
1976 / 77 Tom Carns  
1977 / 78 James Tuura  
1978 / 79 Merville Davis  
1979 / 80 William T. Moran  
1980 / 81 Bill Crump  
1981 / 82 Mario Foster  
1982 / 83 Bert Ketcham  
1983 / 84 Richard Tilschner  
1984 / 85 Stephen C. Johnson  
1985 / 86 John Harter  
1986 / 87 Daniel Prinz  
1987 / 88 George Brent  
1988 / 89 Robert Smith  
1989 / 90 J. Reece Lewis

### Term

1990 / 91 Stan Dickerson  
1991 / 92 James "Rock" Roth  
1992 / 93 Dr. Theodore Ferry  
1993 / 94 James Traner  
1994 / 95 Robert Hilton  
1995 / 96 Christie Samples  
1996 / 97 George Smith  
1997 / 98 Jaclyn Paul  
1998 / 99 Patricia Thorpe  
1999 / 00 Pat Shields  
2000 / 01 Staser Holcomb  
2001 / 02 Pam Halsan  
2002 / 03 Sally Hyde  
2003 / 04 Vern Chase  
2004 / 05 Elizabeth Crouch  
2005 / 06 Michael Kealy  
2006 / 07 Alex Hopkins  
2007 / 08 \*Vern Chase  
\*Pat Shields  
\*Staser Holcomb  
\*Elizabeth Crouch  
2008 / 09 Doug Purcell  
2009 / 10 Carol Kinney  
2010 / 11 Don Henderson  
2011 / 12 Lamin Mannah  
2012 / 13 Matt Smith  
2013 / 14 Brent Hagen  
2014 / 15 Libby Freese  
2015 / 16 Beth Westenhaver Kealy  
2016 / 17 Doug Lofstrom  
2017 / 18 Scott James  
2018 / 19 David Kaufer  
2019 / 20 Dr. Roy Carlson

*\* Four Past Presidents were elected to serve in Place of David Stern who died only two weeks before he was scheduled to begin his term.*

## **Types of Membership**

Membership in Rotary is by invitation only. Prospective Member proposals are presented to and approved by the Board of Directors before membership is official.

There are two types of memberships offered in our club; Active and Honorary.

An active member is one who attends club meetings, events and projects on a regular basis and is current with their financial commitments to the club and Rotary International.

An honorary member is a person who has been elected to membership by the club's board for a specific period as recognition for distinguished service in the furtherance of Rotary ideas. Honorary members are welcome and in fact urged to attend club meetings, but they have no vote in deciding club related issues.

## **Sponsors and Mentors**

To sponsor a new member, an active Member invites a person/prospect that has the potential to be a good fit with the Rotary mission and our club. Sponsors are encouraged to invite the person to a weekly meeting or an event to gain some insights. The candidate can also speak with a member of our Membership Committee for some basic INTRODUCTION information. The Membership Committee manages candidates through introduction, approval, and Induction. While this process is evolving, the Membership Committee is considering who to assign as this new member's mentor.

A mentor should be someone who has something in common with the new member, has a welcoming personality and is committed to the club's and the member's growth.

Mentors are responsible for integrating the new member into the club.

- Let the new member know how to contact you.
- Check in with the new member regularly.
- Guide the new member through the **Red to Blue Badge Graduation** process, see page 11.
- Accompany new member to events
- Help or get help for the new member to find the Learning Center and use DACdb.

Rotary International offers training in MENTORSHIP via the Learning Center. [rotary.org](http://rotary.org) >For Members >Member Center >Learning Center.

Effective mentorship will promote longer retention and active involvement of the new member.

## **Member Commitment**

Four areas of participation are expected:

1. Attend club meetings as often as possible.
2. Serve on at least one committee.
3. Commit to graduating from a Red Badge to a Blue Badge. (Reference page 11)
4. Participate in fund raising and/or service activities.

The purpose of encouraging every member to join at least one committee is to foster participation by all members in the activities of the club. We know that no one can be completely involved in all activities, because there are so many. Rotary has been likened to a giant smorgasbord of service: you take a little of this, a little of that, and a whole lot of something else. Your participation goal in Rotary should be to serve heavily in at least one area and at least somewhat in others.

## **Attendance Guidelines**

We want you to participate in the club's weekly meetings. When you participate, our club is more effective.

One of the measures of participation is attendance at regular, weekly club meetings.

The club meets every Tuesday at 11:30 AM at Claire's Restaurant in Edmonds, Washington.

*Exception: Zoom Meeting software will be used during the COVID19 Pandemic.*

With regular attendance, you learn about your club's activities, you hear interesting speakers, and most of all you come to know your fellow club members. Therefore, you are encouraged to make your Rotary attendance a habit. While we all realize it is difficult to get away from a busy office or personal obligations, we hope you will make Rotary an essential part of your weekly plan.

## **Leaving Early**

Members are expected to attend the entire meeting.

If you must leave early, please do so discreetly.

## **Meeting Make-up**

Occasionally business, travel, and/or illness, may prevent your attendance at our club meetings.

Rotary members can make up a missed meeting by attending the meeting of another club. To

qualify for credited attendance, make ups should be completed within 14 days of the meeting you missed. Please notify our club secretary about your make-up meetings.

Make-ups at other club meetings are one of the fun privileges in Rotary. Typically, you will experience a warm Rotary welcome by a group that knows nothing about you except you are a Rotarian. The friendship they extend to you is a great example of what we mean by fellowship.

Make-ups can be earned at local clubs and/or club meetings around the world. Foreign country make-ups are often a highlight of a Rotarian's business trip or vacation. You can check the meeting times for any city in the world by visiting the Rotary International website.

Make-ups can also be earned in other ways. For example, credit is granted for attending a district conference, a district assembly, an international convention, and district meetings called by our District Governor. Our club bylaws also include a provision that allows members to receive make up credits whenever they attend a Rotary based social event, a committee meeting, a Fireside meeting or take part in a Rotary related volunteer service project (i.e. working at Trinity Place) for two hours or longer.

### **Fees and Dues**

When approved for membership in the Rotary Club of Edmonds, New Individual Members will be asked to pay the following amounts prior to being Inducted. Thereafter, the Quarterly Dues and the Quarterly Paul Harris Foundation contribution will be collected on a quarterly basis.

<b>One-time Initiation fee</b> (to cover setup costs)	\$50.00
<b>Annual Pro-Rated Rotary International Dues</b> \$150 per year* The initial amount is pro-rated to the month a new member joins at the rate of \$12.50 per month times <u>XX</u> months remaining in the Rotary year. (\$156 annually or \$13 per month if paid by credit card)	\$150.00
<b>Quarterly Dues</b> Dues in the amount of \$36 are paid Quarterly in July, October, January, and April. A new member's first Quarter is pro-rated by weeks at the rate of \$12 per month (\$13 per Qtr if paid by credit card)	\$36.00
<b>Paul Harris International Foundation Contribution</b> This is a <b>one-time contribution</b> to this Foundation and covers the new members first quarter. Ongoing contributions are assessed at \$5 per Qtr and are included in quarterly invoices.	\$50.00

### **Lapel Pin and Name Badge**

Upon induction into the club, you will be given a Rotary pin. You should wear your Rotary lapel pin as often as possible. You will be surprised at the number of people who will greet you upon recognizing the pin.

At club meetings, as well as certain club functions, you will be expected to also wear your name badge. Its purpose is to let everyone know your name and professional classification. New members and visitors especially appreciate the fact that Rotarians wear name badges.

### **Classification Talk**

Classification talks are a favorite feature at club meetings. As a new member, you will be asked to address the club for five minutes so we can get to know you. Out of respect to our program's speaker, we request that you limit your time to 3 to 5 minutes. As a guideline, you might consider devoting the first few minutes to your personal data (place of birth, marital status, number of kids, etc.) and a few minutes to describing your profession, (here you are allowed to shamelessly promote your business). Then, close with a short explanation of why you decided to join our Rotary club.

### **Classifications**

An active member holds a classification which is what describes the principal career expertise of the new member. For example, a Rotarian should technically not be inducted as a "BANKER". Instead, that person's name badge should simply say "BANKING". The occupation, not the title of the individual is called out. It is a subtle distinction, but one that Rotary tries to adhere to consistently. The purpose of the classification system is to create a membership that is diverse and representative of the community from which the membership is drawn.

## Red to Blue Badge Graduation

As a new member you are given a temporary red badge. It will be replaced with a permanent blue badge when you have completed the following requirements. All are designed to help you become better acquainted and more familiar with your club.

*This page may be printed for tracking purposes and discussions with your mentor.*

Category ONE These actions are required for all new members: Date Completed

✓	Give a five-minute Classification Talk	
✓	Join a Committee	
✓	Act as a greeter at a club meeting	
✓	Deliver a "thought for the day" at a club meeting	
✓	Provide a 'head shot' phot of yourself to the club Secretary for inclusion in the Club Directory	
✓	Gain access to DACdb and upload the photo into your Profile	

Category TWO Satisfy **any three** of the following items: Date Completed

	Attend a Fireside meeting. Fireside meetings are an informal get together at a member's home. They typically have a topic for discussion and are announced at the weekly meetings.	
	Take attendance at a club meeting (contact Secretary)	
	Attend a meeting at another Rotary club. Use the District website to locate clubs.	
	Sponsor a new member. A Sponsor shares their experiences of Rotary with others and <i>invites</i> them to attend a meeting or speak to Membership Committee to learn more.	
	Attend a District New Member Orientation. Offered once a month. Use the District website for information.	
	Attend a District assembly or other local RI meeting	
	Attend a club Board of Directors Meeting	
	Attend a Rotary Club Retreat meeting	
	Attend four consecutive meetings or six meetings in any 8-week period.	
	Participate (for 2 hours or more) in a Club sponsored project	

Additional Options:

1. Active Rotary members transferring from another club and members returning to our club may skip Category TWO items and are asked to complete the tasks outlined in Category ONE.
2. New members who attend a three-day District Conference or RI International Convention may also skip Category TWO items.

## **DACdb (District And Club database)**

In some Rotary Clubs your secretary or club administrator will provide you with club specific login credentials to DACdb. Follow the directions provided to Sign In to [DACdb](#).

Once you can sign in, you are encouraged to change your Password. Click the My DATA tab and your Member Profile will be displayed. Remember to change your password using Edit Member and selecting the Login tab.

## **Programs**

Each week the club strives to present a program (usually featuring a guest speaker) on an interesting topic. We try to provide a wide variety of subjects so we can learn more about what is happening in our community and in other parts of the world.

When you become aware of a good speaker on a topic of general interest, you are encouraged to contact our club Admin Chair Pat Thorpe [pmtbroker@comcast.net](mailto:pmtbroker@comcast.net) for topic consideration and coordination of the schedule.

## **Club Governance**

Every club is chartered by Rotary International (RI), which is the umbrella organization for Rotary. RI requires that every club adopt a standard constitution which ensures that all clubs are similarly structured. Each club then adopts its own distinctive by-laws for its operations.

## **Board of Directors**

Our club is governed by a Board of Directors. The officers who are expected to begin serving on July 1<sup>st</sup> (the first day of Rotary year) are elected in early December of the previous year.

RI guidelines emphasize that members are discouraged from campaigning for any elected position. The reason for early election is to allow for preparation time. The president is officially elected at the December meeting, but in reality, the election only confirms the previous year's selection of a President-Elect.

The Board of Directors for our club includes 14 positions:

President	International Foundation Chair	Past President
President Elect	Club Administration Chair	Sergeant at Arms
Vice President	Service Projects Chair	Public Relations Chair
Secretary	Membership Chair	Vocational Services Chair
Treasurer	Youth Service Chair	

To find the current leadership team go to [edmondsrotary.com](http://edmondsrotary.com) >About Us >Leadership Team.

**Board of Directors & Committee Chairs 2020 – 2021** (Update annually in August)

<b>Past President</b>	<b>Vice President</b>	<b>President</b>	<b>Treasurer</b>	<b>Secretary</b>	<b>International Foundation</b>
Roy Carlson	Debbie Danekas	Beth Westenhaver -Kealy	Libby Freese	Carol Kinney	Lamin Manneh
					Bridge to Success
	<b>Vocational</b>	<b>Sgt-at-Arms</b>			
	Adrienne Miller	Pat Shields			

Administration	Service	Youth Services	Membership	Public Relations	President Elect
Pat Thorpe	Elise Hegrat Randy Hutchins	Richard Okimoto	Brenda Carrithers	Janet Jensen	Maggie Peterson
Weekly Programs	Projects	Student of the Month	Introduce Invite Inform Induct Involve	Local Media Liason	Fundraising
Pat Thorpe	Elise Hegrat	Richard Okimoto		Janet Jensen	Maggie Peterson
Tech Support	CASA Christmas Gifts	Scholarships	Brenda Carrithers Stuart Mesnik Brian Albright Debbie Danekas Joan Longstaff	Website	OktoberFest
David Kaufer	Diane Buckshnis	Richard Okimoto		Janet Jensen	David Kaufer Alison Pence
Holiday Party	Trinity Place BBQ & Backpacks	RYLA	MEMBER HANDBOOK	Social Media	Lance Grob
Beth Kealy	Spring Baskets	Richard Okimoto		Janet Jensen	Adrienne, Beth Libby, Randy
Picnic	The Pantry			The WAVE	Elizabeth, Maggie Debbie, Janet
Pat Shields	Grounds Clean Up	Interact		Pat Thorpe	
	Elise Hegrat	N/A at the moment	OUTREACH	Signage	Elf Wrapping
Socials	Randy Hutchins		Stuart Mesnik	Randy Hutchins	Elise Hegrat
Beth Kealy	Brenda Carrithers	Rotaract			Brenda Carrithers
Fireside Chats		N/A at the moment	Rotary Cares		Libby Freese
Beth Kealy	Beach Clean Up		Karen Wiggins		
	Elise Hegrat		Past Chairs		Mystery Dinner
			Elizabeth Crouch		Libby Freese
			Michael Kealy		Adrienne Miller
					Photo Marathon
					Pat Thorpe

Edmonds Rotary Foundation Board	
Beth Westenhaver-Kealy	Libby Freese
President: Scott James	Carol Kinney
Treasurer: Brent Hagen	Maggie Peterson

## **Board Meetings**

Board of Director meetings are held monthly at a time and place determined by the president. All position representatives must attend, and all other members are sincerely invited as well. Since important topics are discussed at each board meeting, it is a great opportunity to learn about your club.

Most Chairpersons will establish a committee to support the functions within their position. Typically, committee chairpersons give reports on the activities of their respective committees at the board meeting.

The minutes of each board meeting are normally posted on our club's website In a secure place. [edmondsrotary.com](http://edmondsrotary.com) >Member Resources.

Minutes are also available in hard copy form to any member who makes a request.

## **Budget**

The first order of business for the board in each fiscal year is to approve a new budget. Copies of the approved budget can be requested by members from the club President and Treasurer and can be found on our website [edmondsrotary.com](http://edmondsrotary.com) >Members >Member Resources.

## **Bylaws & Constitution**

Copies of the club's Bylaws and Constitution can be found on our website [edmondsrotary.com](http://edmondsrotary.com) >Members >Member Resources.

## **Member Directory**

A directory is maintained on our website [edmondsrotary.com](http://edmondsrotary.com) >Members >Member Resources.

You may print a copy for your personal use. It is to be used only for club purposes. Unless you obtain permission from each individual member, the use of the directory for the purpose of enhancing your personal business is discouraged.

Club Member contact information is mastered and available in **DACdb**.

Members may export club contact information in various configurations.

## How to View Print or Save Membership Directory for the Rotary Club of Edmonds

1. Sign in to DACdb

Two ways to get to DACdb:

- From the Club website [www.edmondsrotary.com/](http://www.edmondsrotary.com/) >Members >DACdb
- Direct login [dacdb.com](http://dacdb.com)

2. Click on **Your Name** in the upper right corner.
3. Click on **Switch to Classic Interface**.
4. Click on **Reports** in the main menu.

The Reports function offers many different data configurations.

The following are good report options for creating a list of club members (or a Directory).

Report Number **10.10 - Telephone List (Text Only)** Includes email addresses

5. Click on the [Report Name](#), modify the parameters if needed.
6. Click on the **View** icon.
7. If you want this format, Click **Reports** in the main menu at

Click on  ICON (or *report name*) to run Report.

Select an output: **EXCEL** or **WORD**.



Report Number **1.60 - Membership Directory (Text Only)**

Repeat steps 5 – 9 of the first example.

**PRINT** and **.pdf** are additional output options for t



Report Number 1.20 - **Membership Directory (NEW) (Text and Photo)**

Repeat steps 5 – 9 of the first example.

**PRINT** and **.pdf** are output options for



*Optional:* Click on  ICON to add Report to Favorites list.

## Publications

A portion of your dues also pays for your subscription to the official magazine of Rotary titled **the Rotarian**. It features the many activities of Rotary International and contains articles on timely subjects. You decide if you want it mailed to your home or business. Ideally it should go

to where more people will have the opportunity to see it. As a reminder, your mailed copy of **the Rotarian** shows your Rotary ID number.

In addition, our club publishes a newsletter, **The WAVE**, usually once a month. It is emailed to each member and imported into the club website [edmondsrotary.com/newsletter](http://edmondsrotary.com/newsletter)

It contains information on club activities, notices about new members, upcoming programs, and special announcements. **The WAVE** editor is always pleased to receive items of interest to the general membership. Please contact the editor, Pat Thorpe [pmtbroker@comcast.net](mailto:pmtbroker@comcast.net) with ideas and suggestions.

### **Club Banner**

Every Rotary Club in the world has a banner that is unique to that club. The banner of the Rotary Club of Edmonds features a sailboat. Have fun exchanging banners with clubs as you travel.

If you know in advance you are going to visit a club outside our area, you are encouraged to take one (or more) of our Club banners along on your trip. Then you can exchange our club's banner for one offered by a club you visit.

### **Annual Retreat**

Each year, usually in late April or early May, the President-Elect hosts a Club Retreat, open to all members, at an off-site location (when possible). The all-day meeting gives the incoming President a chance to seek input from the membership before finalizing club goals for the new Rotary year which begins on July 1<sup>st</sup>. In the recent past, the retreat has been held at a hotel in La Conner, WA. It normally features an optional group dinner on Friday night, a meeting from 9 to 5 on Saturday and an optional dinner that evening. Many members chose to stay overnight at the meeting sight for one or both nights. Whether you stay overnight or simply drive up for the actual meeting, it is always a fun-filled event.

### **Our Foundation**

Our club has its own foundation. It is a 501 (c)(3) corporation and donations to it are fully tax deductible. All contributions are used to support charitable activities of our club and the local community.

The Edmonds Rotary Club Foundation has a dedicated Board made up of Current President, President-Elect, and Treasurer of the Rotary Club of Edmonds plus two at-large members. The Treasurer of the foundation can be appointed by the Foundation board and does not have to be a member of the board. The Board is listed on Page 13. All club members are automatically members of the foundation. [edmondsrotary.com/foundations](http://edmondsrotary.com/foundations)

## **District Overview**

All Rotary clubs are grouped into districts, which are composed of forty to sixty clubs each. There are over 500 districts worldwide. The District Governor tries to visit every club in the first part of the Rotary year.

Our club is a member of District 5030 which includes over 40 clubs in King and South Snohomish County. These clubs represent about 3,500 members.

The district is a support organization designed to help members, committees, officers, and directors of clubs. The district is headed by a District Governor and several Assistant District Governors. The District Governor is an officer of Rotary International, and as such, provides the link between Rotary International and the individual clubs.

The District website is [rotarydistrict5030.org](http://rotarydistrict5030.org)

The District established a facebook page in August 2020 to better connect members within the District. [facebook.com/RotaryDistrict5030](https://facebook.com/RotaryDistrict5030)

## **Conferences, Assemblies, and Conventions**

One of the duties of the District Governor is to organize the district conference. The conference is normally a three-day event held in the spring, and usually convened in a resort location. Its purpose is information, inspiration, and fellowship. All members of the district are urged to attend and to bring their families.

The district also sponsors a District Assembly each spring. Its purpose differs from that of the conference in that the purpose of the district assembly is to provide practical, how-to information on various Rotary subjects. The program lasts from four to six hours and is free. All members who wish to improve their knowledge of Rotary should attend.

Rotary international annually holds the International Convention for Rotarians from all over the world. Recent locations include Portland, Munich, Mexico City, Barcelona, Brisbane, Osaka, Chicago, Copenhagen, Seoul, Rio de Janeiro, and Hamburg Germany. Attendance at these conventions fills every Rotarian with the clearer understanding of the worldwide reach of Rotary. Every Rotarian is encouraged to attend at least one International Convention during their Rotary career.

## **What is Rotary International**

Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who see a world where people unite and take action to create lasting change – across the globe, in our communities, and in ourselves.

The first Rotary Club meeting was held in Chicago, Illinois on February 23, 1905. It was founded by Paul Harris and it is called “Rotary” because initially their meeting places rotated among the places where each founding member conducted his business. His vision evolved into an organization that it is today includes 32,000 local clubs in over 190 countries.

Everything Rotary International can be found on this website [www.rotary.org/en](http://www.rotary.org/en)

### **International Headquarters**

Rotary International (RI) is the international organization to which all clubs belong. Individuals belong to their clubs, not RI.

RI is governed by a Board of Directors and headed by the international president. These leaders are nominated by RI nominating committee and elected at the annual international convention. RI organizes zones and districts; charters clubs; stages the international convention and assembly and provides administrative and support activity for clubs.

RI is headquartered at

One Rotary Center  
15 Sherman Avenue  
Evanston, IL 60201  
Phone: 1-847-866-3000

### **Rotary International Fees**

Rotary International charges our club \$150 per year for each of our members. The fee is paid by the club and passed on to each member. It ensures that each member is officially recognized by RI as a “Rotarian in good standing” and as such, is welcome to attend any regular Rotary Club meeting in the world.

### **Business Relationships**

Rotarians are primarily banded together for the purpose of doing service. We are not a club designed to encourage networking. It is understood that Rotarians do business with each other, presumably because it is natural to do business with those you know and trust and who adhere to the business ethics advocated by Rotary. You will not have an opportunity to actively promote your business on a weekly basis however, each member will be given an opportunity to speak to the club about their profession in a “Vocational Talk” as arranged by the Vocational Chair.

## **Declaration of Rotarians in Business and Professions**

As a Rotarian engaged in a business of a profession, I am expected to:

1. CONSIDER my vocation to be another opportunity to serve.
2. BE FAITHFUL to the letter and to the spirit of the ethical codes of my vocation, to the laws of my country, and to the moral standards of my community.
3. DO ALL in my power to dignify my vocation and to promote the highest ethical standards in my chosen vocation.
4. BE FAIR to my employer, employees, associates, competitors, customers, the public, and all those whom I have a business or professional relationship.
5. RECOGNIZE the honor and respect due to all occupations which are useful to society.
6. OFFER my vocational talents to provide opportunities for young people to work for relief of special needs of others, and to improve the quality of life in my community.
7. ADHERE to honesty in my advertising and in all representations to the public concerning my business or profession.
8. NEITHER SEEK from nor grant to a fellow Rotarian a privilege or advantage not normally accorded to others in a business or professional relationship.

## **The Rotary Foundation Permanent Fund**

The Rotary Foundation established The Permanent Fund in 1982. Unlike the annual programs fund discussed above, funds contributed to the permanent fund are held in perpetuity and only the income is ever spent. In this manner, a gift continues to produce income forever and the gift continues to give forever.

Income from the permanent fund supports the general programs of the Rotary Foundation.

Contributions to the Foundations Permanent Fund are recognized through the Benefactor Recognition Program: An individual who contributes, or in whose name is contributed, the amount of \$1,000, or more, is recognized as a benefactor. A Benefactor may also designate the Rotary Foundation's Permanent Fund in one's will and notifying the Foundation of that provision.

A benefactor who makes a revocable or irrevocable deferred gift of at least \$10,000 may become a member of the Rotary Foundation Bequest Society.

## The Rotary Foundation

The Rotary Foundation transforms financial gifts into service projects that change lives both close to home and around the world. Rotarians and Rotary clubs provide the bulk of the financial support for the Foundation.

Since it was founded more than 100 years ago, the Foundation has spent more than \$4 billion on life-changing, sustainable projects. The Rotary Foundation is an international public charity, recognized as such by the International Revenue Service and is headquartered in Evanston, IL, with Rotary International.

The mission of The Rotary Foundation of Rotary International is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

The Foundation operates several programs, including university level scholarships and group study exchanges. It funds humanitarian projects through the health, hunger, and humanities and the Matching Grants programs. The Foundation has also taken the worldwide lead in eradicating polio and malaria by vaccinating people across the globe.

Donations made to the Rotary Foundation Annual Programs Fund are collected in one Rotary year and expended three years later. This cycle is intended to provide time for planning the expenditures.

Every Rotarian is urged to donate something (no matter how small the amount) to the Rotary Foundation. To get started, see the club's Rotary Foundation chairperson.

Contributions to the foundation are recognized on several levels:

1. **Paul Harris Sustaining Member** An individual who makes an initial contribution of at least \$100 and intends to make additional contributions of at least \$100 annually (until he or she reaches \$1000 in total contributions) becomes a Paul Harris Sustaining Member. No formal pledge is required. Your initial fee included \$50.00 for the foundation, which is matched by the club, so you are automatically started on your path as a Paul Harris Sustaining Member. Also, our Club collects a small donation from each member quarterly. The Club may match additional contributions as announced.
2. **Paul Harris Fellowship** An individual who, over time, contributes \$1,000 is recognized as Paul Harris Fellow.
3. **Sapphire** After donating \$1,000 to the Foundation, most Rotarians continue to donate to the Foundation because of respect for the work it does. The Foundation recognizes their sharing by recognizing such persons with a Paul Harris Fellow pin, which contains a sapphire stone for each additional \$1,000 donated.
4. **Ruby** Cumulative donations of \$7,000 to \$9,000 are recognized with one, two, or three ruby stones, respectively.
5. **Diamond (Major Donor)** Cumulative donations of \$10,000 are recognized by a diamond stone in the PHF pin. A second diamond is added at the \$25,000 level, and a third at \$50,000, a fourth at \$100,000, a fifth at \$500,000, and a sixth at \$1,000,000.